



Dr. Christopher Harvey, Mayor  
Emily Hill, Mayor Pro Tem, Place 1  
Anne Weir, Place 2  
Maria Amezcua, Place 3  
Sonia Wallace, Place 4  
Aaron Moreno, Place 5  
Vacant, Place 6

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## City Council Regular Meeting

Wednesday, May 04, 2022 at 7:00 PM

Manor City Hall, Council Chambers, 105 E. Eggleston St.

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### AGENDA

**CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT**

**PLEDGE OF ALLEGIANCE**

**PRESENTATIONS**

- A. Recognition Award**
- B. Tree City USA Recognition presented by Alison Baylis, Regional Urban Ecologist, Texas A&M Forest Service**

**EVENTS/ANNOUNCEMENTS**

- A. Manor Palooza - May 6 - 7, 2022**

**PROCLAMATIONS**

- A. Declaring the month of May, as “*Mental Health Awareness Month*”**
- B. Declaring Wednesday, May 11, 2022, as “*School Nurse Day*”**

**PUBLIC COMMENTS**

*Comments will be taken from the audience on non-agenda related topics for a length of time, not to exceed three (3) minutes per person. Comments on specific agenda items must be made when the item comes before the Council. To address the City Council, please complete the white card and present it to the City Secretary prior to the meeting. **No Action May be Taken by the City Council During Public Comments.***

**REPORTS**

*Reports about items of community interest on which no action will be taken.*

- A. Leadership Manor Project**  
*Submitted by: Debbie Charbonneau, Heritage and Tourism Manager*

**B. 2050 Comprehensive Plan**

*Submitted by: Scott Dunlop, Development Services Director*

**CONSENT AGENDA**

*All of the following items on the Consent Agenda are considered to be self-explanatory by the Council and will be enacted with one motion. There will be no separate discussion of these items unless requested by the Mayor or a Council Member; in which event, the item will be removed from the consent agenda and considered separately.*

**1. Consideration, discussion, and possible action to approve the City Council Minutes of April 20, 2022, City Council Regular Meeting.**

*Submitted by: Lluvia T. Almaraz, City Secretary*

**2. Second and Final Reading: Consideration, discussion, and possible action on an ordinance annexing 11.408 acres of land, more or less, located in Travis County, including the abutting streets, roadways, and rights-of-way into the corporate limits of the city, at the request of the property owner; approving an agreement for the provision of services for the annexed area and providing for other related matters.**

*Submitted by: Scott Dunlop, Development Services Director*

**EXECUTIVE SESSION**

The City Council will now Convene into executive session pursuant to the provisions of Chapter 551 Texas Government Code, in accordance with the authority contained in:

- *Section 551.071, Texas Government Code and Section 1.05, Texas Disciplinary Rules of Professional Conduct (Consultation with Attorney) to consult with legal counsel regarding the Interlocal Agreement for Fire Code Enforcement Services between the City of Manor and Travis County Emergency Services District No. 12*

**OPEN SESSION**

The City Council will now reconvene into Open Session pursuant to the provisions of Chapter 551 Texas Government Code and take action, if any, on item(s) discussed during Closed Executive Session.

**REGULAR AGENDA**

**3. Consideration, discussion and possible action on an ordinance amending Chapter 3, Building Regulations, of the City of Manor Ordinances to amend the definition of Fire Marshall.**

*Submitted by: Scott Dunlop, Development Services Director*

**4. Consideration, discussion and possible action on an ordinance amending Chapter 5, Fire Prevention and Protection, of the City of Manor Ordinances, to amend among other things, the appointment of the Fire Code Official and to allow for the adoption of new editions of the International Fire Code, among other things.**

*Submitted by: Scott Dunlop, Development Service*

5. **Consideration, discussion, and possible action on a Resolution accepting the petition for annexation of 14.55 acres of land, more or less, being located in Travis County, Texas and adjacent and contiguous to the city limits and setting a date for a public hearing.**  
*Submitted by: Scott Dunlop, Development Services Director*
6. **Consideration, discussion, and possible action on a Resolution accepting the petition for annexation of 62.8431 acres of land, more or less, being located in Travis County, Texas and adjacent and contiguous to the city limits and setting a date for a public hearing.**  
*Submitted by: Scott Dunlop, Development Services Director*
7. **Consideration, discussion, and possible action on the City of Manor, Texas Deposit Agreement for the Proposed Water Service Transfer for the Manor Downs Multifamily (9910 Hill Lane) Project.**  
*Submitted by: Scott Dunlop, Development Services Director*
8. **Consideration, discussion, and possible action on a Water Service Area Transfer Agreement between the City of Manor, Texas and Manville Water Supply Corporation for a 40-acre tract.**  
*Submitted by: Scott Dunlop, Development Services Director*
9. **Consideration, discussion and possible action on the Development Agreement Establishing Development Standards for Monarch Ranch Development.**  
*Submitted by: Scott Dunlop, Development Services Director*
10. **Consideration, discussion and possible action on an amendment to the City of Manor, Texas Public Improvement District (PID) Policy.**  
*Submitted by: Scott Dunlop, Development Services Director*
11. **Acknowledge the resignation of Planning and Zoning Commissioner Prince John Chavis, Place No. 4; and declare a vacancy.**  
*Submitted by: Scott Dunlop, Development Services Director*

## **EXECUTIVE SESSION**

The City Council will now Convene into executive session pursuant to the provisions of Chapter 551 Texas Government Code, in accordance with the authority contained in:

- *Section 551.074 (Personnel Matters) to discuss duties of the City Manager*

## **OPEN SESSION**

The City Council will now reconvene into Open Session pursuant to the provisions of Chapter 551 Texas Government Code and take action, if any, on item(s) discussed during Closed Executive Session.

## **ADJOURNMENT**

In addition to any executive session already listed above, the City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Section §551.071 (Consultation with Attorney), §551.072 (Deliberations regarding Real Property), §551.073 (Deliberations regarding Gifts and Donations), §551.074 (Personnel Matters), §551.076 (Deliberations regarding Security Devices) and §551.087 (Deliberations regarding Economic Development Negotiations).

#### **CONFLICT OF INTEREST**

*In accordance with Section 12.04 (Conflict of Interest) of the City Charter, “No elected or appointed officer or employee of the city shall participate in the deliberation or decision on any issue, subject or matter before the council or any board or commission, if the officer or employee has a personal financial or property interest, direct or indirect, in the issue, subject or matter that is different from that of the public at large. An interest arising from job duties, compensation or benefits payable by the city shall not constitute a personal financial interest.”*

*Further, in accordance with Chapter 171, Texas Local Government Code (Chapter 171), no City Council member and no City officer may vote or participate in discussion of a matter involving a business entity or real property in which the City Council member or City officer has a substantial interest (as defined by Chapter 171) and action on the matter will have a special economic effect on the business entity or real property that is distinguishable from the effect on the general public. An affidavit disclosing the conflict of interest must be filled out and filed with the City Secretary before the matter is discussed.*

#### **POSTING CERTIFICATION**

I, the undersigned authority do hereby certify that this Notice of Meeting was posted on the bulletin board, at the City Hall of the City of Manor, Texas, a place convenient and readily accessible to the general public at all times and said Notice was posted on the following date and time: Friday, April 29, 2022, by 5:00 PM and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

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/s/ Lluvia T. Almaraz, TRMC  
City Secretary for the City of Manor, Texas

#### **NOTICE OF ASSISTANCE AT PUBLIC MEETINGS:**

The City of Manor is committed to compliance with the Americans with Disabilities Act. Manor City Hall and the Council Chambers are wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary at 512.272.5555 or e-mail [lalmaraz@cityofmanor.org](mailto:lalmaraz@cityofmanor.org) .